

RESEARCH ACTION PLAN
BONNIE REICHERT

Digital Portfolios for Liberty Hill Junior High
December 8, 2011

CAMPUS VISION: We of the Liberty Hill Junior High School hold high expectations for all students. We are committed to excellence in teaching and the belief that all students can learn. By personal example and in partnership with family and community, we encourage lifelong learning experience, appreciation for diversity, and respect for all.

GOAL: How can we establish a process to create digital portfolios that can document and assess student growth, efforts and achievement?

Follow-up research: How will we prepare to develop and assess the portfolios?

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ACTION STEPS	PERSONS RESPONSIBLE	TIMELINE: START/END	NEEDED RESOURCES	EVALUATION
Meet with site supervisor and mentor to review action plan.	Bonnie Reichert Carolyn Canon (Mentor & CIT) Chad Pirtle (Principal)	Sept-Nov 2011	Draft of action research plan, research relating to the use of digital portfolios	Notes/Suggestions taken from meeting
Determine Requirements/ Assess the TEA Project Share Guidelines	Bonnie Reichert Carolyn Canon (Mentor & CIT) Chad Pirtle (Principal)	Sept-Jan 2011	Local plan for technology/state requirements	Notes and independent research
Develop Survey Questions	Bonnie Reichert Carolyn Canon (Mentor & CIT)	Oct-Jan 2011	Survey Monkey Survey Resources	Survey Posted
Assess Readiness of Infrastructure	Bonnie Reichert Carolyn Canon (Mentor & CIT) Tom Harper (District IT)	Jan 2011	Total Traffic Control Data Support	Notes and Customer Support established for launch
Project Share Training	TEA	On-going since 2010		Practice use and navigation
Present plan and rationale to staff at staff meeting.	Bonnie Reichert Carolyn Canon (Mentor & CIT)	Jan 2011	Draft of action research plan, Internet	Notes/Suggestions taken from meeting
Assess Readiness of Staff	Bonnie Reichert Carolyn Canon (Mentor & CIT)	Feb 2011	Survey Monkey Survey	Evaluate Data
Assess Readiness of Students	Bonnie Reichert Carolyn Canon (Mentor & CIT)	Feb 2011	Survey Monkey Survey	Evaluate Data
Report Results of Survey	Bonnie Reichert Carolyn Canon (Mentor & CIT)	March 2011	Staff Meeting Time	Round Table discussion of results and input by staff.
Test Launch with PIT students	Bonnie Reichert Carolyn Canon (Mentor & CIT)	March 2011	Total Traffic Control Data Support Sample Student Group	Test Portfolios for review by Campus Admin, Collaborative Team and staff.

ACTION STEPS	PERSONS RESPONSIBLE	TIMELINE: START/END	NEEDED RESOURCES	EVALUATION
Develop Portfolio Procedures and Protocol	Bonnie Reichert Carolyn Canon Collaborative Staff Team Campus Admin	Feb-April 2011	Meeting time with collaborative team	Procedures and Protocol for portfolios created.
Develop Assessment Rubric	Bonnie Reichert Carolyn Canon Collaborative Staff Team Campus Admin	March-June 2011	Project Share Rubric Examples	Standardized Rubric for use by staff as an assessment tool
Follow-up Evaluation	Bonnie Reichert Carolyn Canon (Mentor & CIT) Staff	March 2010	Sample Portfolios	Assessment Rubric used and modifications made as appropriate.